
MOVING IMAGE ARCHIVE STUDIES

2012–2013

Core reading list

September 18, 2012

The following texts (mainly books) are highly recommended for background reading. They are divided into three broad categories—(A) Moving image archive studies, (B) Cinema and media studies, and (C) Archival studies—and are listed in reverse chronological order in each sub-section. Readings marked with an asterisk (*) are particularly recommended.

Journal articles on specialized topics are not included; supplementary reading lists will be provided in individual courses. See also the list of recommended journals provided in the accompanying “Core resource list.”

A Moving image archive studies

Short introductions

- * Gracy, Karen F., and Karen E. King. 2010. Film and broadcast archives. In *Encyclopedia of library and information sciences* (3rd ed.), ed. Marcia J. Bates and Mary Niles Maack, 1834–1852. Boca Raton, FL: CRC Press.
- Ricci, Steve. 2010. Film archiving: History. In *Encyclopedia of library and information sciences* (3rd ed.), ed. Marcia J. Bates and Mary Niles Maack, 1853–1857. Boca Raton, FL: CRC Press.
- Roosa, Mark. 2010. Sound and audio archives. In *Encyclopedia of library and information sciences* (3rd ed.), ed. Marcia J. Bates and Mary Niles Maack, 4913–4920. Boca Raton, FL: CRC Press.
- Currall, James E. P., and Michael S. Moss. 2010. Digital asset management. In *Encyclopedia of library and information sciences* (3rd ed.), ed. Marcia J. Bates and Mary Niles Maack, 1528–1538. Boca Raton, FL: CRC Press.
- Turner, James M. 2010. Moving image indexing. In *Encyclopedia of library and information sciences* (3rd ed.), ed. Marcia J. Bates and Mary Niles Maack, 3671–3681. Boca Raton, FL: CRC Press.
- * Horak, Jan-Christopher. 2007. Archives. In *Schirmer encyclopedia of film*, vol. 1, ed. Barry Keith Grant, 105–110. Detroit, MI: Thomson Gale.
- Gracy, Karen F., and Michèle Valerie Cloonan. 2004. The preservation of moving images. In *Advances in librarianship*, vol. 27, ed. Frederick C. Lynden, 49–95. Bingley, UK: Emerald.

Moving image terminology

- * Sinobad, Zoran, ed. 2012. *Glossary of filmographic terms* (rev. ed.). Washington, DC: FIAF Cataloguing & Documentation Commission.
http://www.fiafnet.org/uk/publications/fcp_Glossaryoffilmographicterms.html
- Gilmour, Ian, and Hannah Frost. *Glossary of preservation terms*.
http://gondolin.rutgers.edu/MIC/text/how/preservation_glossary.htm
- Konigsberg, Ira. 1997. *The complete film dictionary* (2nd ed.). New York, NY: Penguin.
- *Glossary of film technical terms*. Brussels, Belgium: International Federation of Film Archives.
<http://www.fiafnet.org/commissions/TC%20docs/Glossary%20Technical%20Terms%20v1%203.htm>

History of moving image archives and film preservation

- Wasson, Haidee. 2005. *Museum movies: The Museum of Modern Art and the birth of art cinema*. Berkeley, CA: University of California Press.
- Smither, Roger, ed. 2002. *This film is dangerous: A celebration of nitrate film*. Brussels, Belgium: International Federation of Film Archives.
- * McGreevey, Tom, and Joanne L. Yeck. 1997. *Our movie heritage*. New Brunswick, NJ: Rutgers University Press.
- Thompson, Frank T. 1996. *Lost films: Important movies that disappeared*. Secaucus, NJ: Carol.
- Houston, Penelope. 1994. *Keepers of the frame: The film archives*. London, UK: British Film Institute.
- * Slide, Anthony. 1992. *Nitrate won't wait: A history of film preservation in the United States*. Jefferson, NC: McFarland.
- Roud, Richard. 1983. *A passion for films: Henri Langlois and the Cinémathèque Française*. New York, NY: Viking. [Reprinted 1999: Baltimore, MD: Johns Hopkins University Press.]

Cultural and political aspects

- * Jones, Janna. 2012. *The past is a moving picture: Preserving the twentieth century on film*. Gainesville, FL: University Press of Florida.
- * Frick, Caroline. 2011. *Saving cinema: The politics of preservation*. New York, NY: Oxford University Press.
- Trope, Alison. 2011. *Stardust monuments: The saving and selling of Hollywood*. Hanover, NH: Dartmouth College Press.
- Rodowick, D. N. 2007. *The virtual life of film*. Cambridge, MA: Harvard University Press.
- Usai, Paolo Cherchi. 2001. *The death of cinema: History, cultural memory and the digital dark age*. London, UK: British Film Institute.

Policy and strategy

- * *The digital dilemma 2: Perspectives from independent filmmakers, documentarians and nonprofit audiovisual archives*. 2012. Los Angeles, CA: Science & Technology Council, Academy of Motion Picture Arts and Sciences.
- * Mazzanti, Nicola, ed. 2011. *Challenges of the digital era for film heritage institutions: Final report prepared for the European Commission, DG Information Society and Media*. Berlin, Germany: Digital Agenda for the European Film Heritage. http://www.dac-filmheritage.eu/mediapool/100/1000452/data/final_report_en.pdf
- * *The digital dilemma: Strategic issues in archiving and accessing digital motion picture materials*. 2007. Los Angeles, CA: Science & Technology Council, Academy of Motion Picture Arts and Sciences.
- Murphy, William T. 1997. *Television and video preservation 1997: A report on the current state of American television and video preservation: Report of the Librarian of Congress*. 5 vols. Washington, DC: Library of Congress.
- Melville, Annette, and Scott Simmon. 1994. *Redefining film preservation: A national plan: Recommendations of the Librarian of Congress in consultation with the National Film Preservation Board*. Washington, DC: Library of Congress.
- Melville, Annette, and Scott Simmon. 1993. *Film preservation 1993: A study of the current state of American film preservation: Report of the Librarian of Congress*. 4 vols. Washington, DC: Library of Congress.
- * *Preservation without access is pointless*. 1993. Statement by the Committee for Film Preservation and Public Access before the National Film Preservation Board of the Library of Congress (Los Angeles, CA, February 12, 1993).
- *Recommendation for the safeguarding and preservation of moving images*. 1980. Paris, France: United Nations Educational, Scientific and Cultural Organization.

Legal aspects

- * Decherney, Peter. 2012. *Hollywood's copyright wars: From Edison to the internet*. New York, NY: Columbia University Press.
- Patry, William. 2011. *How to fix copyright*. New York, NY: Oxford University Press.
- * Hirtle, Peter B., Emily Hudson, and Andrew T. Kenyon. 2009. *Copyright and cultural institutions: Guidelines for digitization for U.S. libraries, archives, and museums*. Ithaca, NY: Cornell University Library.
- * Boyle, James. 2008. *The public domain: Enclosing the commons of the mind*. New Haven, CT: Yale University Press.
- Lessig, Lawrence. 2008. *Remix: Making art and commerce thrive in the hybrid economy*. New York, NY: Penguin.
- *Report on orphan works: A report of the Register of Copyrights*. 2006. Washington, DC: United States Copyright Office, Library of Congress.
- Kofler, Birgit. 1991. *Legal questions facing audiovisual archives*. Paris, France: United Nations Educational, Scientific and Cultural Organization.

Moving image technology

- * Schenk, Sonja, and Ben Long. 2012. *The digital filmmaking handbook* (4th ed.). Boston, MA: Cengage Learning.
- Gant, Anne, and Giovanna Fossati. 2012. *Some considerations when setting up a digitization workflow*. FIAF Technical Commission. <http://www.fiafnet.org/commissions/TC%20docs/Setting%20up%20a%20digitization%20workflow-%20FIAF%20tech%20paper%20V1%201.pdf>.
- *Digitisation for film archives—Assorted complications*. 2012. FIAF Technical Commission. <http://www.fiafnet.org/commissions/TC%20docs/Digital%20Complications%20v1%201.pdf>.
- Sætervadet, Torkell. 2012. *D-cinema equipment: Frequently asked questions*. FIAF Technical Commission. <http://www.fiafnet.org/commissions/TC%20docs/D-Cinema%20FAQs%20release%20FIAF%202012%20V1%201.pdf>.
- * Nowak, Arne. 2010. *Digital cinema technologies from the archive's perspective*. FIAF Technical Commission. http://www.fiafnet.org/commissions/TC%20docs/Nowak%20-%20Digital%20Cinema%20Technologies%20v2%2000%20FIAF-TC_final%20V1%201.pdf.
- Ascher, Steven, and Edward Pincus. 2008. *The filmmaker's handbook: A comprehensive guide for the digital age* (rev. ed.). New York, NY: Plume.
- Weise, Marcus, and Diana Weynand. 2007. *How video works: From analog to high definition* (2nd ed.). Boston, MA: Focal Press.
- * Sætervadet, Torkell. 2006. *The advanced projection manual: Presenting classic films in a modern projection environment*. Oslo, Norway: International Federation of Film Archives / Norwegian Film Institute.
- * Enticknap, Leo. 2005. *Moving image technology: From zoetrope to digital*. London, UK: Wallflower.
- Salt, Barry. 1992. *Film style and technology: History and analysis* (2nd ed.). London, UK: Starwood.
- Case, Dominic. 1985. *Motion picture film processing*. London, UK: Focal Press.

Moving image preservation and restoration

- Bigourdan, Jean-Louis, Liz Coffey, and Dwight Swanson. N.d. *Film forever: The home film preservation guide*. <http://www.filmforever.org/>.
- Hediger, Vinzenz, Barbara Le Maitre, Julia Noordegraaf, and Cosetta Saba, eds. 2012. *Preserving and exhibiting media art: Challenges and perspectives*. Amsterdam, The Netherlands: Amsterdam University Press.
- * Fossati, Giovanna. 2010. *From grain to pixel: The archival life of film in transition*. Amsterdam, The Netherlands: Amsterdam University Press.
- *FIAF Technical Commission preservation best practice*. 2009. Brussels, Belgium: International Federation of Film Archives. <http://www.fiafnet.org/commissions/TC%20docs/Preservation%20Best%20Practice%20v4%201%201.pdf>.

- * Gracy, Karen F. 2007. *Film preservation: Competing definitions of value, use, and practice*. Chicago, IL: Society of American Archivists.
- Edmondson, Ray. 2004. *Audiovisual archiving: Philosophy and principles*. Paris, France: United Nations Educational, Scientific and Cultural Organization.
- * *The film preservation guide: The basics for archives, libraries, and museums*. 2004. San Francisco, CA: National Film Preservation Foundation.
- *Guidelines for audiovisual and multimedia materials in libraries and archives*. 2004. Audiovisual and Multimedia Section, International Federation of Library Associations and Institutions.
- Boston, George. 2003. *Survey of endangered audiovisual carriers*. Paris, France: United Nations Educational, Scientific and Cultural Organization.
- * Read, Paul, and Mark-Paul Meyer. 2000. *Restoration of motion picture film*. Oxford, UK: Butterworth-Heinemann.
- Harrison, Helen P., ed. 1997. *Audiovisual archives: A practical reader*. Paris, France: United Nations Educational, Scientific and Cultural Organization.
- Bowser, Eileen, and John Kuiper, eds. 1991. *A handbook for film archives: Based on the experiences of members of the International Federation of Film Archives (FIAPF) and published by the FIAPF Secretariat, Brussels, 1991*. New York, NY: Garland.
- Brown, Harold. 1990. *Physical characteristics of early films as aids to identification*. Brussels, Belgium: International Federation of Film Archives.
- Volkmann, Herbert, and Henning Schou, eds. 1986. *Preservation and restoration of moving images and sound*. Brussels, Belgium: International Federation of Film Archives.
- Schou, Henning, ed. 1986. *FIAPF Preservation Commission technical manual*. Brussels, Belgium: International Federation of Film Archives. [Includes Brown, Harold G., and Kevin Patton, Basic film handling.]
- Gordon, Paul L., ed. 1983. *The book of film care*. Rochester, NY: Eastman Kodak.

Digital moving image preservation

- Marmor, Jonathan, Kara Van Malssen, and Daniel Goldman. 2011. *A preservation-compliant media asset management system for television production*. New York, NY: WNET.org.
<http://cn2.wnet.org/thirteen/ptvdigitalarchive/files/2011/04/PreservationCompliantMAM2.pdf>
- * *Sustainable economics for a digital planet: Ensuring long-term access to digital information: Final report of the Blue Ribbon Task Force on Sustainable Digital Preservation and Access*. 2010.
http://brtf.sdsc.edu/biblio/BRTF_Final_Report.pdf.
- Rubin, Nan. 2010. *Preserving digital public television: Final report*. New York, NY: WNET.org.
<http://cn2.wnet.org/thirteen/ptvdigitalarchive/files/2010/07/FinalReport.pdf>.

Archival appraisal of moving images

- * Kula, Sam. 2003. *Appraising moving images: Assessing the archival and monetary value of film and video records*. Lanham, MD: Scarecrow.

Moving image cataloging and metadata

- * Intner, Sheila S., David P. Miller, Andrea Leigh, and Bobby Ferguson. 2010. *Subject access to films & videos* (2nd ed.). Westport, CT: Libraries Unlimited.
- DOCAM: Documentation and Conservation of the Media Arts Heritage. 2009. *Cataloguing guide for new media collections*: Montréal, QC: Daniel Langlois Foundation for Art, Science, and Technology.
<http://www.docam.ca/en/cataloguing-guide.html>.
- Coyne, Mike, and Mike Stapleton. 2008. *The significant properties of moving images*. Bristol, UK: JISC Digital Preservation Programme.
http://www.jisc.ac.uk/media/documents/programmes/preservation/spmovimages_report.pdf
- Olson, Nancy B. 2008. *Cataloging of audiovisual materials and other special materials: A manual based on AACR2 and MARC 21* (5th ed.). Westport, CT: Libraries Unlimited.
- Yee, Martha M. 2007. *Moving image cataloging: How to create and how to use a moving image catalog*. Westport, CT: Libraries Unlimited.

- * Cox, Michael, Ellen Mulder, and Linda Tadic. 2006. *Descriptive metadata for television: An end-to-end introduction*. Burlington, MA: Focal Press.
- * Martin, Abigail Leab, ed. 2001. *AMIA compendium of moving image cataloging practice*. Beverly Hills, CA: Association of Moving Image Archivists.
- Library of Congress, Motion Picture, Broadcasting, and Recorded Sound Division, AMIM Revision Committee. 2000. *Archival moving image materials: A cataloging manual* (2nd ed.). Washington, DC: Cataloging Distribution Service, Library of Congress.
- Yee, Martha. *UCLA Film & Television Archive: Cataloging procedure manual—Voyager*. <http://old.cinema.ucla.edu/CPM%20Voyager/CPMV00TofC.html>
- Harrison, Harriet W., ed. 1991. *The FLAF cataloguing rules for film archives*. Munich, Germany: Saur.
- International Federation of Film Archives, Cataloging Commission. 1979. *Film cataloging*. New York, NY: Burt Franklin.

B Cinema and media studies

The history, theory, and philosophy of the moving image, motion picture, cinema, film, television, video, screen, and new/digital media

Reference guides

- Corrigan, Timothy. 2012. *A short guide to writing about film* (8th ed.). Boston, MA: Pearson.
- Emmons, Mark. 2006. *Film and television: A guide to the reference literature*. Westport, CT: Libraries Unlimited.

Media studies

- * Mitchell, W. J. T., and Mark B. N. Hansen. 2010. *Critical terms for media studies*. Chicago, IL: University of Chicago Press.
- Tryon, Chuck. 2009. *Reinventing cinema: Movies in the age of media convergence*. New Brunswick, NJ: Rutgers University Press.
- Briggs, Asa, and Peter Burke. 2009. *A social history of the media* (3rd ed.). Cambridge, UK: Polity.
- Lister, Martin, Jon Dovey, Seth Giddings, Iain Grant, and Kieran Kelly, eds. 2009. *New media: A critical introduction* (2nd ed.). New York, NY: Routledge.
- Manovich, Lev. 2001. *The language of new media*. Cambridge, MA: MIT Press.

Film studies

- Bordwell, David, and Kristen Thompson. 2012. *Film art: An introduction* (10th ed.). New York, NY: McGraw-Hill.
- * Elsaesser, Thomas, and Malte Hagener. 2010. *Film theory: An introduction through the senses*. New York, NY: Routledge.
- Nichols, Bill. 2007. Film studies. In *Schirmer encyclopedia of film*, vol. 2, ed. Barry Keith Grant, 235-241. Detroit, MI: Thomson Gale.

History of film studies

- Grieveson, Lee, and Haidee Wasson, eds. 2008. *Inventing film studies*. Durham, NC: Duke University Press.
- * Polan, Dana. 2007. *Scenes of instruction: The beginnings of the U.S. study of film*. Berkeley, CA: University of California Press.

Philosophy of film

- Carroll, Noël. 2008. *The philosophy of motion pictures*. Malden, MA: Blackwell.

Film historiography

- * Allen, Robert C., and Douglas Gomery. 1985. *Film history: Theory and practice*. New York, NY: McGraw-Hill.

Film history

- * Dixon, Wheeler Winston, and Gwendolyn Audrey Foster. 2008. *A short history of film*. New Brunswick, NJ: Rutgers University Press.

Amateur film and video

- Snickars, Pelle, and Patrick Vonderau, eds. 2010. *The YouTube reader*. Stockholm, Sweden: National Library of Sweden.
- Ishizuka, Karen L., and Patricia R. Zimmermann, eds. 2008. *Mining the home movie: Excavations in histories and memories*. Berkeley, CA: University of California Press.
- Moran, James M. 2002. *There's no place like home video*. Minneapolis, MN: University of Minnesota Press.
- Kattelle, Alan D. 2000. *Home movies: A history of the American industry, 1897–1979*. Nashua, NH: Transition.
- Zimmerman, Patricia R. 1995. *Reel families: A social history of amateur film*. Bloomington, IN: Indiana University Press.
- Chalfen, Richard. 1987. *Snapshot versions of life*. Bowling Green, OH: Bowling Green State University Press.

Documentary film and video

- Nichols, Bill. 2010. *Introduction to documentary* (2nd ed.). Bloomington, IN: Indiana University Press.
- Barnouw, Erik. 1993. *Documentary: A history of the non-fiction film* (2nd ed.). New York, NY: Oxford University Press.

Educational film and video

- * Orgeron, Devin, Marsha Orgeron, and Dan Streible, eds. 2012. *Learning with the lights off: Educational film in the United States*. New York, NY: Oxford University Press.
- Acland, Charles, and Haidee Wasson, eds. 2011. *Useful cinema*. Durham, NC: Duke University Press.

Experimental film and video

- Rees, A. L. 2011. *A history of experimental film and video: From the canonical avant-garde to contemporary British practice* (2nd ed.). Basingstoke, UK: Palgrave Macmillan.
- Rush, Michael. 2005. *New media in art* (rev. ed.). New York, NY: Thames & Hudson.
- Sitney, P. Adams. 2002. *Visionary film: The American avant-garde, 1943–2000* (3rd ed.). New York, NY: Oxford University Press.
- * Horak, Jan-Christopher. 1996. *Lovers of cinema: The first American film avant-garde, 1919–1945*. Madison, WI: University of Wisconsin Press.

Silent film

- Usai, Paolo Cherchi. 1994. *Burning passions: An introduction to the study of silent cinema*. London, UK: British Film Institute.

Television studies

- Butler, Jeremy G. 2006. *Television: Critical methods and applications* (3rd ed.). New York, NY: Routledge.

Television history

- Edgerton, Gary R. 2009. *The Columbia history of American television*. New York, NY: Columbia University Press.

C Archival studies

Archival terminology

- * Pearce-Moses, Richard. 2005. *A glossary of archival & records terminology*. Archival Fundamentals Series II. Chicago, IL: Society of American Archivists.

The basics of archival work

- * Millar, Laura A. 2010. *Archives: Principles and practices*. New York, NY: Neal-Schuman.
- Bettington, Jackie, Kim Eberhard, Rowena Loo, and Clive Smith, eds. 2008. *Keeping archives* (3rd ed.). Canberra: Australian Society of Archivists.
- O'Toole, James M., and Richard J. Cox. 2006. *Understanding archives & manuscripts*. Archival Fundamentals Series II. Chicago, IL: Society of American Archivists.
- Ellis, Judith, ed. 1993. *Keeping archives* (2nd ed.). Port Melbourne, Australia: D. W. Thorpe.

Histories of archival theory and practice

- Ridener, John. 2009. *From Polders to postmodernism: A concise history of archival theory*. Duluth, MN: Litwin Books.
- Berner, Richard C. 1983. *Archival theory and practice in the United States: A historical analysis*. Seattle, WA: University of Washington.

Introductions to archival theory

- Eastwood, Terry, and Heather MacNeil, eds. 2010. *Currents of archival thinking*. Santa Barbara, CA: Libraries Unlimited.
- Hill, Jennie, ed. 2010. *The future of archives and recordkeeping: A reader*. London: Facet.
- McKemmish, Sue, Michael Piggott, Barbara Reed, and Frank Upward, eds. 2005. *Archives: Recordkeeping in society*. Topics in Australasian Library and Information Studies, no. 24. Wagga Wagga, Australia: Centre for Information Studies, Charles Sturt University.

Introductions to archival appraisal

- * Boles, Frank. 2005. *Selecting & appraising archives & manuscripts*. Archival Fundamentals Series II. Chicago, IL: Society of American Archivists.
- Ham, F. Gerald. 1993. *Selecting and appraising archives and manuscripts*. Archival Fundamentals Series. Chicago, IL: Society of American Archivists.
- Brichford, Maynard J. 1977. *Archives & manuscripts: Appraisal & accessioning*. Basic Manual Series. Chicago, IL: Society of American Archivists.
- Schellenberg, Theodore. 1956. *Modern archives: Principles and techniques*. Chicago, IL: University of Chicago Press.
- Jenkinson, Hilary. 1922. *A manual of archive administration*. Oxford, UK: Clarendon.

Introductions to archival reference and access

- * Schmidt, Laura. 2011. *Using archives: A guide to effective research*. Chicago, IL: Society of American Archivists. <http://www2.archivists.org/sites/all/files/UsingArchivesFinal.pdf>.
- * Cassell, Kay Ann, and Uma Hiremath. 2011. *Reference and information services in the 21st century: An introduction* (2nd ed., rev.). New York, NY: Neal-Schuman.
- * Pugh, Mary Jo. 2005. *Providing reference services for archives & manuscripts*. Archival Fundamentals Series II. Chicago, IL: Society of American Archivists.
- Pugh, Mary Jo. 1992. *Providing reference services for archives and manuscripts*. Archival Fundamentals Series. Chicago, IL: Society of American Archivists.
- Holbert, Sue E. 1977. *Archives & manuscripts: Reference & access*. Basic Manual Series. Chicago, IL: Society of American Archivists.

Introductions to archival arrangement and description

- * Roe, Kathleen D. 2005. *Arranging & describing archives & manuscripts*. Archival Fundamentals Series II. Chicago, IL: Society of American Archivists.
- Fox, Michael J., and Peter L. Wilkerson. 1998. *Introduction to archival organization and description*. Los Angeles, CA: Getty Information Institute.
- Walch, Victoria Irons, comp. 1994. *Standards for archival description: A handbook*. Chicago, IL: Society of American Archivists. Available online at: <http://www.archivists.org/catalog/stds99/index.html>.
- Miller, Fredric M. 1990. *Arranging and describing archives and manuscripts*. Archival Fundamentals Series. Chicago, IL: Society of American Archivists.
- Taylor, Hugh A. 1980. *The arrangement and description of archival materials*. ICA Handbooks Series, vol. 2. München: K. G. Saur.
- Gracy, David B., II. 1977. *Archives & manuscripts: Arrangement & description*. Basic Manual Series. Chicago, IL: Society of American Archivists.
- Muller, S., J. A. Feith, and R. Fruin. 1940 [originally published in Dutch in 1898]. *Manual for the arrangement and description of archives: Drawn up by direction of the Netherlands Association of Archivists* (2nd ed.), trans. Arthur H. Leavitt. New York: H. W. Wilson.

Archival and bibliographic metadata

- Coyle, Karen. 2012. *Linked data tools: Connecting on the web*. Library Technology Reports, 48, no. 4. Chicago, IL: American Library Association.
- Miller, Stephen J. 2011. *Metadata for digital collections: A how-to-do-it manual*. New York, NY: Neal-Schuman.
- Harvey, Ross. 2010. *Digital curation: A how-to-do-it manual*. New York, NY: Neal-Schuman.
- Hedden, Heather. 2010. *The accidental taxonomist*. Medford, NJ: Information Today.
- Coyle, Karen. 2010. *RDA vocabularies for a twenty-first-century environment*. Library Technology Reports, 46, no. 2. Chicago, IL: American Library Association.
- Coyle, Karen. 2010. *Understanding the semantic web: Bibliographic data and metadata*. Library Technology Reports, 46, no. 1. Chicago, IL: American Library Association.
- * Harpring, Patricia. 2010. *Introduction to controlled vocabularies: Terminology for art, architecture, and other cultural works*. Los Angeles, CA: Getty Research Institute. http://www.getty.edu/research/publications/electronic_publications/intro_controlled_vocab/index.html.
- * Riley, Jenn. 2010. *Seeing standards: A visualization of the metadata universe*. Bloomington, IN: Indiana University Libraries. <http://www.dlib.indiana.edu/~jenrile/metadatamap/>.
- * Schaffner, Jennifer. 2009. *The metadata is the interface: Better description for better discovery of archives and special collections, synthesized from user studies*. Dublin, OH: OCLC Online Computer Library Center. Available online at: <http://www.oclc.org/research/publications/library/2009/2009-06.pdf>.
- Furrie, Betty. 2009. *Understanding MARC bibliographic: Machine-Readable Cataloging* (8th ed.). Washington, DC: Cataloging Distribution Service, Library of Congress. <http://www.loc.gov/marc/umb/>.

- Caplan, Priscilla. 2009. *Understanding PREMIS*. Washington, DC: Network Development and MARC Standards Office, Library of Congress. <http://www.loc.gov/standards/premis/understanding-premis.pdf>.
- Spiro, Lisa. 2009. *Archival management software: A report for the Council on Library and Information Resources*. Washington, DC: Council on Library and Information Resources. Available online at: http://www.clir.org/PUBS/reports/spiro/spiro_Jan13.pdf.
- Baca, Murtha, ed. 2008. *Introduction to metadata* (2nd ed.). Los Angeles, CA: Getty Research Institute. http://www.getty.edu/research/publications/electronic_publications/intrometadata/index.html.
- * Taylor, Arlene G. 2007. *Understanding FRBR: What it is and how it will affect our retrieval tools*. Westport, CT: Libraries Unlimited.
- ANSI/NISO Z39.19-2005: *Guidelines for the construction, format, and management of monolingual controlled vocabularies*. Bethesda, MD: NISO Press. <http://www.niso.org/standards/resources/Z39-19.html>.
- National Information Standards Organization. 2004. *Understanding metadata*. Bethesda, MD: NISO Press. <http://www.niso.org/standards/resources/UnderstandingMetadata.pdf>.
- Furrie, Betty. 2004. *Understanding MARC authority records: Machine-Readable Cataloging*. Washington, DC: Cataloging Distribution Service, Library of Congress. <http://www.loc.gov/marc/uma/>.

Archives and Web 2.0

- Theimer, Kate, ed. 2011. *A different kind of web: New connections between archives and our users*. Chicago, IL: Society of American Archives.
- Theimer, Kate. 2010. *Web 2.0 tools and strategies for archives and local history collections*. London: Facet.

Museum archives

- Wythe, Deborah, ed. 2004. *Museum archives: An introduction* (2nd ed.). Chicago, IL: Society of American Archivists.

Archival ethics

- Danielson, Elena A. 2010. *The ethical archivist*. Chicago, IL: Society of American Archivists.
- * Benedict, Karen M. 2003. *Ethics and the archival profession: Introduction and case studies*. Chicago, IL: Society of American Archivists.